



**BIGGLESWADE TOWN COUNCIL**  
**ORCHARD COMMUNITY CENTRE**  
**FEES TO TAKE EFFECT FROM 1 APRIL 2020**

<b>MAIN HALL</b>	<b>2020/2021</b>
Hire of Main Hall Per Hour	<b>£20.00 per hour</b>
Cost of setting up and / or clearing up hall	<b>£20.00 per hour</b>
Refundable Deposit	<b>£100.00</b>
<ul style="list-style-type: none"><li>Reduction for Local Charities or Local Not for Profit Organisations registered with HMRC for Gift Aid. (Local means within the Parish of Biggleswade)*</li></ul>	50% Reduction
<ul style="list-style-type: none"><li>Reduction for Block Bookings*</li></ul>	10% Reduction for 7 or more bookings
<b>*Only one discount may be applied</b>	

<b>TRAINING ROOM</b>	<b>2020/2021</b>
Hire Charge Per Day	<b>£120.00 per day</b>
Hire Charge Per Half Day	<b>£72.00 per ½ day</b>
Refreshments Charge	£10.00 + VAT <b>= £12.00</b>
<b>No discounts apply to the Training Room</b>	